

# FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM FOR ACADEMIC YEAR 2015-2016

\*Public Act 187 states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

**SCHOOL:** St. Clare of Montefalco **CITY:** Grosse Pointe Park

**ADMINISTRATOR'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

| Date of Fire Drill             | Time of drill | Minutes to evacuate                                     | Number of people evacuated | Comments   |
|--------------------------------|---------------|---|----------------------------|--|
| 1. Sept. 11, 2015              | 10:00 AM      | 1 Min. 28 Sec.  | 117                        | No Nursery School  |
| 2. Oct. 19, 2015               | 2:30 PM       | 1 Min. 27 Sec.  | 117                        | No Nursery School/ Class Change Time   |
| 3. Nov. 2, 2015                | 12:25 PM      | 58 sec.   | 111                        |  |
| 4. Dec. 14, 2015               | 1:38          | 3 Min.  | 111                        | Accidental alarm set off by alarm company. 5 <sup>th</sup> did not hear. Everyone else evacuated |
| 5. April 8, 2016               | 1:00          | 1 Min. 12 Sec.  | 111                        | No Nursery School  |
| Date of Tornado Drill          | Time of drill | Minutes to shelter                                      | Number of people sheltered | Comments   |
| 1. Oct. 20, 2015               | 9:15 AM       | 4 Min. 47 Sec.  | 155                        | Nursery School Present   |
| 2. March 8, 2016               | 11:45         | 2 Min.  | 110                        | No Nursery School  |
| Date of Shelter-in-Place Drill | Time of drill | Reason for drill<br>(i.e. hazardous, weapons, intruder) | Number of people sheltered | Comments   |
| 1. Oct. 21, 2015               | 2:50 PM       | Practice  | 117                        | No Nursery School  |
| 2. Dec. 1, 2015                | 11:12         | Practice  | 117                        |  |
| 3. April 8, 2016               | 10:45         | Practice  | 117                        |  |

Post a copy of this file on your school website.  
At end of school year, mail copy of the form to:

Phys. Ed., Health/Safety Office  
305 Michigan Avenue - 7th floor  
Detroit, MI. 48226